**ALLEN CLARK**

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**OBJECTIVE**

Looking for a Pharmacist position where in-depth knowledge of pharmacy procedures can be aptly used to enhance the efficiency of the healthcare organization.

**SKILLS**

* 4 years experience as a Pharmacist.
* In-depth knowledge of pharmacy lingo and medical terminologies.
* Ability to work without any supervision.
* Good organizational skills.
* Proven skills of working in a fast paced, highly demanding healthcare scenario.
* Knowledge of handling MS Office Suite and working on software such as MS Office, PowerPoint, Excel and Access.
* Adept at keeping stock and maintaining inventory with useful medicines.
* Experienced in various pharmaceutical operations such as dosages, side effects and effectiveness.

**PROFESSIONAL EXPERIENCE**

**The George Washington University Hospital – Washington DC**

**(2011- Present)**

*Pharmacist*

* Overhauled the existing mail order pharmacy operations to minimize instances of lost prescriptions.
* Managed a large number of patient records and consulted with physicians to fill prescriptions, analyze side effects and resolve any medication related problems.
* Improved the system for drug inventory management, thus reducing back orders.
* Devised a new labeling system that improved the work efficiency and saved money for the organization.
* Built a strong network with physicians resulting in more than 100 enrollments every day.

**Walgreens – Washington DC**

**(2009-2011)**

*Pharmacy Assistant*

* Received cash from patients who purchased prescriptions.
* Dropped off prescriptions.
* Interacted with the doctors and faxed requests to them.
* Received phone calls and answered all patient queries.
* Labeled and filled bottles.

**EDUCATION**

* Licensed Pharmacist in Washington DC
* PharmD degree from University of Washington School of Pharmacy
* Bachelor of Science (in Biology) from Georgetown University

**OTHER SKILLS**

* Good written and verbal communication.
* Ability to build good customer relations.
* Excellent capacity to pay attention to details.
* Good in patient consultation.
* Conversant in multiple languages.

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Allen Clark